**June 24, 2024**

**Dr. Glicerio M. Maningas**   
University President

**Ms. Lea S. Velasco**

CES Coordinator

**RE: LETTER OF REQUEST TO CONDUCT RESEARCH**

Dear Ms. Velasco,

The undersigned are presently enrolled and taking up a Bachelor of Science in Information Technology and as part of the course requirements for the Capstone Project, they are conducting a study on the **Integrated System for Sustained Community Engagement: Enhancing Collaborative Initiatives Acroos Departments at Pamantasan ng Lungsod ng Pasig**

In this regard, may the researchers request your good office to be allowed to gather the listed information below to complete the said research:

* Community Extension Services Programs and Activities
* Community Extension Services Background Information
* Community Extension Services Data and Processes

Rest assured that all information collected would be treated with the utmost confidentiality. pertinent to the provisions of RA 10173, otherwise known as the Data Privacy Act of 2012.

Thank you very much for your accommodation.

Respectfully yours,

**Mendoza, Kurt Andrei T.**

0945 748 0177

Noted by:

**Noreen A. Perez, DIT**

Adviser, CCS

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